

The Village of Bellevue (located in the Green Bay metropolitan area) is seeking to hire a part-time seasonal paid GIS/GPS Intern for the summer. This is a great opportunity to learn about municipal GIS and data management.

Position Summary

Under the general direction of the GIS/IT Manager; functions as the GIS/GPS Intern. The Intern will assist with the development, design, and data collection of municipal utility, land use, park, tree, facility, asset, etc. information.

The Intern in this position performs routine and entry level technical geographic information systems and global positioning systems work. Interns in this position generally are persons pursuing higher education and require internship experience as a supplement to formal course work, resume building, or a recent graduate seeking job experience.

No employee benefits are offered with this position. This is a seasonal position totaling about 600 hours of work. The Intern hours are very flexible and must work the minimum 35-40 hours per week, except during holiday weeks.

Qualifications Summary

Applicant must have an intermediate understanding of the use and operations of ESRI ArcGIS products pertaining to ArcPro, ArcMap, ArcGIS Online, ArcGIS Story Maps, ArcCatalog, geodatabases, and spatial extensions; familiar with Open Source QGIS (Not required, but helpful), GPS, laser rangefinder, large/small format scanners, the methods, techniques, and procedures used in the maintaining, editing, and production of geographic data and mapping.

Must be a College Junior or Senior level undergraduate student, or a first or second year graduate student, or a recent undergraduate/graduate student who majored in geographic information systems, civil technician (2 Year Program), urban planning, land conservation, or environmental science.

Please visit the Village of Bellevue's at website: <http://www.villageofbellevue.org> for more information.

How to Apply:

The applicant for this position must submit a cover letter, resume, college courses completed pertaining to major, GPA, and fill a job application to:

Human Resource: GIS/GPS Intern
2828 Allouez Ave
Bellevue, WI 54311
Email: employment@villageofbellevue.org

All material must be submitted no later than April 30, 2019.