



**BUILDING PERMIT APPLICATION**  
To be used for Residential and Commercial Projects  
2828 Allouez Avenue Bellevue, WI 54311 (920)468-5225

Rough: \_\_\_\_\_ Final: \_\_\_\_\_ Parcel Number: \_\_\_\_\_ Permit Number: \_\_\_\_\_

Permits Requested: (check all that apply)

Structure  Plumbing  Electric  HVAC  Sign  Erosion  Early Start  Fence  Other

Estimated Cost of Construction \_\_\_\_\_ Building Address \_\_\_\_\_

Business Name (if applicable) \_\_\_\_\_ Phone \_\_\_\_\_

Owner \_\_\_\_\_ Phone \_\_\_\_\_

Address \_\_\_\_\_

Email \_\_\_\_\_

Contractor \_\_\_\_\_

Credential # \_\_\_\_\_ Exp. Date \_\_\_\_\_ Phone \_\_\_\_\_

Address \_\_\_\_\_

Email \_\_\_\_\_

Describe work to be done \_\_\_\_\_

Size \_\_\_\_\_ Sq. ft. \_\_\_\_\_ Height \_\_\_\_\_

Proposed Setbacks: Front \_\_\_\_\_ Back \_\_\_\_\_ Right \_\_\_\_\_ Left \_\_\_\_\_

The undersigned hereby applies for a permit to do the work herein described, according to the plans and specification, filed herewith, and hereby agrees that such work will be done in accordance with the said description, plans and specification and in compliance with Village of Bellevue ordinances and the State Building Codes of Wisconsin.

Applicant Name (print) \_\_\_\_\_

Applicant Signature \_\_\_\_\_ Date \_\_\_\_\_

Approved by \_\_\_\_\_ Date \_\_\_\_\_

Conditions of approval: \_\_\_\_\_

**FOR OFFICE USE ONLY:**

Review \_\_\_\_\_ Inspection \_\_\_\_\_ Curb Cut \_\_\_\_\_ Fence \_\_\_\_\_ Erosion \_\_\_\_\_

Plumbing \_\_\_\_\_ Sign \_\_\_\_\_ Electric \_\_\_\_\_ Early Start \_\_\_\_\_ HVAC \_\_\_\_\_ Other \_\_\_\_\_

Total Amount: \_\_\_\_\_ Date Paid: \_\_\_\_\_ Receipt #: \_\_\_\_\_

Please refer to next page for cautionary statement to owners obtaining building permits.



# CONTRACTOR INFORMATION SUPPLEMENT

To be used for Building Inspection/Zoning Department  
2828 Allouez Avenue Bellevue, WI 54311 (920)468-5225 Fax (920) 468-4196

This form is a supplement to the Village of Bellevue Permit Application and shall be submitted whenever more than one contractor or company is involved in providing project labor and/or materials. This form must be completed in its entirety (including contractor license numbers when applicable). Permit applications will not be accepted unless all required information is provided.

### PROJECT INFORMATION

Job Address \_\_\_\_\_ Owner \_\_\_\_\_  
Contractor/Applicant \_\_\_\_\_ Phone \_\_\_\_\_  
Brief Job Description \_\_\_\_\_ Fax \_\_\_\_\_

### ELECTRICAL CONTRACTOR

Company Name \_\_\_\_\_ Contact Person \_\_\_\_\_  
Mailing Address \_\_\_\_\_ Phone \_\_\_\_\_  
Email \_\_\_\_\_  
Contractor License # \_\_\_\_\_ Exp. Date \_\_\_\_\_  
Master License # \_\_\_\_\_ Exp. Date \_\_\_\_\_

### PLUMBING CONTRACTOR

Company Name \_\_\_\_\_ Contact Person \_\_\_\_\_  
Mailing Address \_\_\_\_\_ Phone \_\_\_\_\_  
Email \_\_\_\_\_  
License # \_\_\_\_\_ Exp. Date \_\_\_\_\_

### HEATING/COOLING CONTRACTOR

Company Name \_\_\_\_\_ Contact Person \_\_\_\_\_  
Mailing Address \_\_\_\_\_ Phone \_\_\_\_\_  
Email \_\_\_\_\_  
License # \_\_\_\_\_ Exp. Date \_\_\_\_\_

### SEWER/WATER LATERAL CONTRACTOR

Company Name \_\_\_\_\_ Contact Person \_\_\_\_\_  
Mailing Address \_\_\_\_\_ Phone \_\_\_\_\_  
Email \_\_\_\_\_  
License # \_\_\_\_\_ Exp. Date \_\_\_\_\_

### OTHER CONTRACTOR

Company Name \_\_\_\_\_ Contact Person \_\_\_\_\_  
Mailing Address \_\_\_\_\_ Phone \_\_\_\_\_  
Email \_\_\_\_\_  
License # \_\_\_\_\_ Exp. Date \_\_\_\_\_

Signature of Applicant \_\_\_\_\_ Date \_\_\_\_\_

Email: [dtenor@villageofbellevue.org](mailto:dtenor@villageofbellevue.org) or [barbk@villageofbellevue.org](mailto:barbk@villageofbellevue.org)

Important Notices  
for Home Owners  
and Contractors  
Obtaining Building  
Permits



## Cautionary Statement to Owners Obtaining Building Permits

101.65(lr) of the Wisconsin Statutes requires municipalities that enforce the Uniform Dwelling Code to provide an owner who applies for a building permit with a statement advising the owner that:

If the owner hires a contractor to perform work under the building permit and the contractor is not bonded or insured as required under s. 101.654 (2) (a), the following consequences might occur:

(a) The owner may be held liable for any bodily injury to or death of others or for any damage to the property of others that arises out of the work performed under the building permit or that is caused by any negligence by the contractor that occurs in connection with the work performed under the building permit.

(b) The owner may not be able to collect from the contractor damages for any loss sustained by the owner because of a violation by the contractor of the one- and two- family dwelling code or an ordinance enacted under sub. (1) (a), because of any bodily injury to or death of others or damage to the property of others that arises out of the work performed under the building permit or because of any bodily injury to or death of others or damage to the property of others that is caused by any negligence by the contractor that occurs in connection with the work performed under the building permit.

## Cautionary Statement to Contractors for Projects Involving Building Built Before 1978

If this project is in a dwelling or child-occupied facility, built before 1978, and disturbs 6 sq. ft. or more of paint per room, 20 sq. ft. or more of exterior paint, or involves windows, then the requirements of Ch. DHS 163 requiring Lead-Safe Renovation Training and Certification apply. Call (608)261-6876 or go to <http://dhs.wisconsin.gov/lead/RenovatorRule/index.htm> for details of how to be in compliance

## Wetlands Notice to Permit Applicants

You are responsible for complying with state and federal laws concerning the construction near or on wetlands, lakes, and streams. Wetlands that are not associated with open water can be difficult to identify. Failure to comply may result in removal or modification of construction that violates the law or other penalties or costs. For more information, visit the Department of Natural Resources wetlands identification web page <http://dnr.wi.gov/wetlands/locating.html> or contact a Department of Natural Resources service center.

## Additional Responsibilities for Owners of Projects Disturbing One or More Acre of Soil

I understand that this project is subject to Ch. NR 151 regarding additional erosion control and stormwater management and will comply with those standards.

Owner's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Owner Printed Name: \_\_\_\_\_